



Australian Government
Australian Customs and
Border Protection Service
Department of Agriculture

**UNACCOMPANIED PERSONAL
EFFECTS STATEMENT**

- This is a legally binding document and may be used as evidence.
- This statement must be completed in English (block letters), with all errors and alterations to be initialled.

WARNING

Do not carry drugs. Penalties for drug offences in Australia are severe. A false or misleading statement to an Australian Customs and Border Protection Service Officer is an offence and may involve heavy penalties, including forfeiture of any goods concerned.

NOTICE

The *Privacy Act 1988* says we must tell you why we are collecting this information, how we will use it and whether you have to give it to us. This information is required to ensure travellers comply with Australian Customs and Border Protection Service, Quarantine, Health, Wildlife and Currency laws. We require this information under the *Customs Act 1901*, the *Quarantine Act 1908*, the *Wildlife Protection (Regulation of Exports and Imports) Act 1982* and the *Financial Transaction Reports Act 1988*. Customs also need the information to calculate the right amount of duties and taxes. Any questions you do not answer will be asked by a Customs or Quarantine Officer. The Australian Customs and Border Protection Service and Department of Agriculture are not permitted to disclose this information or any supplementary information you give, except when authorised or required by law.

Please complete the following details

Given names		Family name
Address and telephone number of intended or actual Australian residential address		Date of birth
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Passport number	Country of issue
Persons covered by this statement: <input type="checkbox"/> Myself <input type="checkbox"/> Spouse	Name of spouse	
Spouse passport number	Number of children under 18 years of age	

How I arrived or intend to arrive in Australia

On (airline flight number or ship name)	At (port or airport)
Date, or estimated date, of arrival	Country of departure

For returning residents only

Other countries visited	Period of absence from Australia
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How my personal effects arrived or will arrive

By Mail; or By Air; or By Sea (if by air or sea then complete below)

The (number of packages) consigned to me have arrived or are due to arrive:

On (airline flight number or ship name)	At (port or airport)	Date, or estimated date, of arrival
Container number	Sea Bill or Air Waybill number	Name of local business handling your personal effects

Clearing your personal effects

You may clear your personal effects or nominate a representative such as a freight forwarder, customs broker, friend or relative to act on your behalf. If you wish to nominate somebody else, you must fill in the details of your nominee in the space provided below.

Family name	Given names
Address	Phone number

Your nominee will need to produce the following forms of identification when clearing your goods through Customs.

Driver's licence number	Place of issue	and	Passport number	Country of issue
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Declaration

I declare that the above particulars are to the best of my knowledge true and correct.

Signature of owner	Date
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Important

You must answer each of the following questions by placing a tick (✓) in the appropriate boxes. If you mark YES in any box in sections three to eight, or if you are in doubt whether any particular effects should be declared, please give details in the space provided under each question or on a separate attachment if the space is insufficient. Unaccompanied effects may be examined. Please ensure that keys are available at the time of clearance.

Section One

Have you come or are you coming to Australia

As a tourist only? →

Please provide your length of stay

To take up temporary residence only? →

Please provide your length of stay

To resume permanent residence or as a returning Australian citizen?

To take up permanent residence for the first time?

As an Australian citizen residing overseas, returning temporarily?

Section Two

Did you pack the goods yourself?

Yes

No → If no, name of person who did

Are you fully aware of the contents of the packages?

Yes

No → If not, why not

Do the packages contain goods belonging to any person other than you or those who accompanied you on your arrival in Australia?

Yes → Name

Passport number

Relationship to you

No

Section Three

Do your unaccompanied effects contain any of the following restricted goods?

Drugs of any kind including, but not limited to: DHEA, narcotics, hallucinogens, amphetamines, barbiturates, tranquillisers, steroids or performance enhancing drugs.

Yes No

If yes, please provide a list of the goods

Weapons including, but not limited to: firearms or parts (including air pistols and air rifles), ammunition, replica firearms, spring bladed knives, daggers, knuckle dusters or martial arts equipment.

Yes No

If yes, please provide a list of the goods

Articles manufactured from wildlife including, but not limited to: reptiles/snakes, elephants, rhinoceri, members of the cat family, whales, dolphins, zebras, antelope, deer or coral.

Yes No

If yes, please provide a list of the goods

Material which is likely to cause offence to a reasonable adult. This may include, but is not limited to: child pornographic material, child abuse material, material which may promote, incite or instruct in matters of crime or violence or misuse of a drug, or sexual material (including bestiality).

Yes No

If yes, please provide a list of the goods

I declare that the above particulars are to the best of my knowledge true and correct and that I have understood the questions contained in this form and the answers to those questions are true and correct.

Signature of owner

Date

Section Seven

Do your unaccompanied effects contain any of the following goods, subject to animal quarantine laws, or wildlife export and import laws?

Animals alive or dead including mammals, reptiles, fish, birds, insects or parts thereof or Animal Products including:

feathers, skins, horns, shells, hatching eggs, semen or embryos.

Yes No

If yes, please provide a list of the goods

Food of any kind (including any edible item) such as:

meat, poultry, eggs, dairy products, baby food, spreads and sauces, beverages and non-alcoholic drinks.

Yes No

If yes, please provide a list of the goods

Equipment used with horses or other animals including:

saddles, harnesses, whips, collars, brushes, blankets or rugs used as animal bedding.

Yes No

If yes, please provide a list of the goods

Biological specimens including:

vaccines, cultures, blood, cell samples or cell lines, semen or embryos.

Yes No

If yes, please provide a list of the goods

Section Eight

Do your unaccompanied effects contain any of the following goods, subject to plant quarantine laws?

Plants or parts of plants live or dead including:

fruits, nuts, seeds, bulbs, leaves, wooden articles or articles made of plant material, cuttings, flowers, mushrooms, fungi, straw, bamboo, herbs or teas.

Yes No

If yes, please provide a list of the goods

Furniture or other articles of wood, cane or bamboo.

Yes No

If yes, please provide a list of the goods

Soil or earth or goods containing soil, earth, rock or mineral samples.

Yes No

If yes, please provide a list of the goods

Straw or wood packing material other than wood shavings or sawdust.

Yes No

Egg or fruit cartons used in packing.

Yes No

I declare that the above particulars are to the best of my knowledge true and correct and that I have understood the questions contained in this form and the answers to those questions are true and correct.

Signature of owner

Date

FOR OFFICIAL USE ONLY

Goods declared

Action taken

ICD number:

The Australian Customs Unaccompanied Personal Effects Statement must be completed by every person sending household furniture and personal effects into Australia and must be completed by the owner of the goods.

To support this document we are required to submit a photocopy of your passport. If you are a New Zealand or Australia passport holder we need a copy of the photo/signature page/s. For all other countries passport holders we will require copies of the photo/signature page/s plus a copy of the visa you have that entitles you to live in Australia. **We need passport copies for anyone with goods in the consignment who is over 18 years old.**

PLEASE NOTE: We cannot clear personal effects shipments on a tourist visa.

**** IMPORTANT** EVERY SECTION/QUESTION MUST BE ANSWERED with the exception of the section on page 1 headed "How my personal effects arrived or will arrive" to the bottom of page 1 (excluding signature block).**

Points to note when completing the form are:

You must put a contact address in Australia. It does not need to be your delivery address. **DO NOT USE A POSTAL BOX**

NUMBER

How I Arrive or intend to arrive in Australia – this is your personal travel details and must be completed. If your arrival is more than 6 months prior to the shipment a letter of explanation will be required for customs. You must have travelled overseas or coming to Australia to take up Permanent residence or temporary (457 visa) to clear the shipment as personal effects.

For returning residents only – list any countries you have visited or lived in since last residing in Australia. Make sure to put in period of absence from Australia.

Section 2 'Did you pack the goods yourself?' If packing is done by your removal company tick NO and insert the name of your removal company.

Section 5 If you are bringing any alcohol/tobacco products or items owned for less than 12 months in your effects you should be aware that this will incur taxes and duty. You must list what you are bringing, the price and date purchased.

There is no duty free allowance for unaccompanied personal effects shipments.

Section 8 'Do your unaccompanied effects contain any of the following goods' Furniture or other articles of wood, Cane or Bamboo, you should answer 'YES' if you have any wooden furniture amongst your effects and print in the box below: AS PER INVENTORY

PLEASE ENSURE THAT YOUR SIGN EACH PAGE IN THE SPACE AT THE BOTTOM.
(The signature must match the signature that is in your passport)

If you make a mistake on the form **DO NOT USE WHITEOUT** or any other correction fluid. Cross out the mistake neatly and write in the correction then initial.

If you are importing items from a deceased estate, you will need a copy of the Will and Death Certificate or a letter from the executor of the estate, stating these items were bequeathed to

you.

o We have instances where a client has not travelled and has purchase/s item/s on-line. These are not considered as personal effects and duty and GST will apply. Also Customs broker's fee will apply for clearance. We will need proof of purchase.

NOTE: Quarantine inspection is mandatory – NO EXCEPTIONS. It is important you complete this form correctly and promptly to avoid delays processing your consignment. If you are unsure about any sections, contact us.